

Hertfordshire County Council

Job Description



REFERENCE: S00207

JOB TITLE:	Social Worker - Area Team
GRADE:	H8 - H9
SALARY:	£24,402 - £30,546 PA + Fringe Where Applicable & £2,000 PA Market Forces Supplement
HOURS:	37 Per Week
CONTRACT:	Permanent
REPORTS TO:	Team Manager/Assistant Manager
DEPARTMENT:	Children, Schools & Families
LOCATION:	Countywide

PURPOSE OF THE JOB

To provide those services to children/young people and their families and carers in the community that require social work support and advice.

MAIN AREAS OF RESPONSIBILITY

1. To safeguard and promote the welfare of children, young people and support their families and carers by working with cases appropriate to your assessed experience, skills and knowledge:-
 - a) to assess the needs and circumstances
 - b) to plan, carry out review and evaluate social work practice with them and other professionals
 - c) to support them to represent their needs views and circumstances
 - d) to manage risk to children, young people, families, carers, self and others
 - e) to Manage and be accountable with supervision and support for your own social work practice
2. To demonstrate professional competence in social work practice by using current knowledge and working within agreed standards of best social work

practice and carrying out duties in accordance with the GSCC codes of practice.

3. To work effectively with people to:-
 - a) Contribute to/undertake the assessment and supervision of students
 - b) Support new staff by coaching and taking part in joint work with less experienced staff to support them in their casework.
4. To work closely with other agencies within the community, both statutory and voluntary in support of preventative strategies.
5. To maintain accurate and up to date knowledge of skills and resources by training and supervision.
6. To advise management of the needs and resources within the community
7. To keep accurate and up to date records
8. To maintain county Policies on Equal Opportunities and Anti-Racism.
9. To carry out other duties as defined by the Director of Children, Schools and Families

EQUAL OPPORTUNITIES

Hertfordshire County Council is committed to openness and equality of opportunity in every activity, from the way we employ staff to the way we deliver services. It is a central responsibility of members, managers and employees of the County Council to ensure that every individual that we come into contact with is treated with dignity and respect. A copy of the full policy, entitled "Putting People First" will be given to all staff, and a full briefing on the contents of the policy is included in induction.

CRIMINAL RECORDS BUREAU

This post is classed as having a high degree of contact with children or vulnerable adults and is exempt from the Rehabilitation of Offenders Act 1974. An enhanced disclosure will be sought through the Criminal Records Bureau as part of Hertfordshire County Council's pre-employment checks. Please note that additional information referring to the Criminal records Bureau is in the guidance notes to the application form. If you are invited to an interview you will receive more information.

HEALTH AND SAFETY

It will be the duty of every employee while at work to take reasonable care for the Health and safety of themselves and of other persons who may be affected by their acts or omissions at work.

The duties and responsibilities listed above describe the post as it is at present. The post holder is expected to accept any reasonable alterations that may from time to time be necessary.